



# City of Santa Barbara Infrastructure Financing Taskforce

January 23, 2008  
5:00 – 7:00 p.m.  
Room 15, City Hall

## **City Staff Members**

James L. Armstrong  
*City Administrator*  
Robert D. Peirson  
*Director of Finance*  
Paul A. Casey  
*Interim Director of Public Works*  
Jill Taura  
*Budget Manager*  
Kathy Kefauver  
*Administrative Analyst III*  
Lori Pedersen  
*Administrative Analyst*

## **City Council Liaison**

Roger L. Horton  
*Councilmember*  
*Finance Committee, Chair*

## **Committee Members**

W. Scott Burns  
Robert Geis  
Renee Grubb  
Richard Jensen  
Stephen Kurtzer  
Dudley Morris  
Frank Schipper

## **MINUTES**

### **1. Public Comments – none.**

### **2. Introductions**

The Taskforce members introduced themselves and gave a brief biography.

### **3. Purpose**

The City Administrator, Jim Armstrong, and Councilmember Roger Horton discussed the purpose for the Taskforce. The Taskforce was created to assist the City with developing a plan to address funding for necessary identified capital improvement projects. Most projects have been identified in the City's Six-Year Capital Improvements Program (CIP), but additional infrastructure improvement and maintenance projects may exist that have not been identified in the CIP. Mr. Armstrong emphasized that this is not just a local problem but one that is being experienced in many communities and at the national level as well.

Like many other communities the City has delayed infrastructure improvements because of the costly nature and lack of funding available but it is now time to develop a strategy to address this problem and create a plan for the next ten years.

As part of the review, Taskforce members felt that it was important to examine how the community could share the resources to leverage funds that are available (SBCC, P&R, School District).

### **4. Distribution of Documents**

Lori Pedersen distributed binders for the Taskforce, hard copies and CDs of the City's budget. Copies of the Six year Capital Improvement Plan will be provided at the next meeting.

Ms. Pedersen discussed the material that was included and advised the Taskforce that copies of the CIP will be provided.

## **5. Scheduling Future Meetings and Logistics**

- a. The Taskforce discussed meeting dates and times. The meetings will be the first and third Thursdays of the month, from 11:45 a.m. – 1:45 p.m. The exception will be the next meeting, which will be on February 14<sup>th</sup>, 11:45 a.m. – 1:45 p.m. Location will be announced.
- b. The agendas will be available via the internet and email. Members were advised that if they wish to receive the agenda by regular mail to notify the staff.
- c. Mr. Armstrong discussed the Brown Act and a handout summarizing the information was given to the Taskforce members.
- d. City staff will be responsible for putting the agenda together. The Chair may provide items and will review the agenda before it goes out.
- e. At the next meeting the Taskforce will need to elect a Chair.

## **6. Proposed Agenda Topics for Upcoming Meetings**

As part of the discussion, the following topics were recommended for upcoming meetings:

- Overview of Municipal Financing and City Budget;
- Capital Project Planning Process in Santa Barbara; and
- Capital Financing Techniques by Other Public Agencies.

This information will provide the background that the Taskforce will need to identify funding mechanisms.

Following discussion, the Taskforce recommended to including in their final report not only areas where funding assistance is needed but areas of the City's infrastructure that are satisfactory.

Additional information was requested on Measure D:

- Funding Boundaries;
- Funding Sources; and
- Redevelopment Agency's Role in Financing.

The Taskforce also requested site visits to the City's various facilities to better understand the funding needs.

The final report will be presented to the City's Finance Committee and the full Council and City staff will coordinate creation of the report.